



**VALENCIA COUNTY
BOARD OF COUNTY COMMISSIONERS
RESOLUTION NO. 2022-120**

DISPOSITION OF CAPITAL ASSETS

WHEREAS, the Valencia County Board of Commissioners met in a regular meeting, at the Valencia County Administration Building, 444 Luna Avenue, Los Lunas, New Mexico 87031 on Wednesday, December 21, 2022 at 5:00 p.m.; and,

WHEREAS, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

WHEREAS, NMSA 1978, Section 4-38-13 (1953) provides that board of county commissioners shall have power at any session to make such orders concerning the property belonging to the county as they may deem expedient; and,

WHEREAS, NMSA 1978 Section 13-6-1 (2013) declares that a County may dispose of tangible personal property by public auction so long as the property is of a current resale value of five thousand dollars (\$5,000) or less and is worn-out, unusable or obsolete to the extent that the item is no longer economical or safe for continued use by the County; and,

WHEREAS, NMSA 1978 Section 13-6-2 declares that a County may dispose of tangible personal property of a current resale value of five thousand dollars (\$5,000) or more by public auction if the sale or disposition has been approved by the Local Government Division of the Department of Finance and Administration for local public bodies; and,

WHEREAS, NMSA 1978 Section 13-6-2 declares that prior approval by the Local Government Division of the Department of Finance and Administration is not required if the tangible personal property is to be used as a trade-in or exchange pursuant to the provisions of the Procurement Code [13-1-28 to 13-1-199 NMSA 1978]; and,


WHEREAS, a designated committee of at least three Valencia County Officials has declared that all of the tangible personal property that is the subject of this resolution meets the criteria set forth in NMSA 1978, Section 13-6-1 (A) (2013) and Section 13-6-2 and each member has duly sworn and subscribed under oath of its finding.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Valencia County that:

1. It finds that the property described or represented by attached Exhibit I hereto and incorporated with this Resolution by reference consists of property owned by the County of Valencia with varying resale values (none greater than \$13,000) that are worn-out, unusable or obsolete to the extent that the items are no longer economical or safe for continued use by the County;
2. A copy of this Resolution and Exhibit I shall be sent to the State Auditor and the Local Government Division of the Department of Finance and Administration at least 30 days before the disposal of the property pursuant to NMSA 1978, Section 13-6-1 (B) (2) (2013) and Section 13-6-2;
3. A copy of this Resolution, Exhibit I, and the findings of the committee shall be made a permanent part of the official minutes of the County and maintained as a public record subject to the Inspection of Public Records Act;
4. The property described or represented in Exhibit I shall be disposed of either by public auction, traded-in for credit for the purchase of new vehicle(s), released to New Mexico Counties insurance claims, re-purposed for parts, thrown away or recycled, if not purchased via public auction;

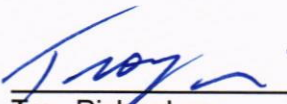
APPROVED, ADOPTED, AND PASSED on this 21st day of December, 2022.

BOARD OF COUNTY COMMISSIONERS

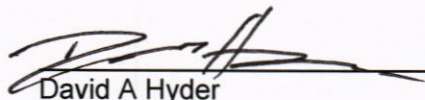


Gerard Saiz
Chair, District I

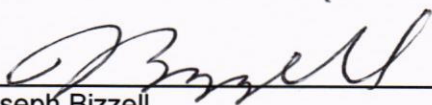
Jhonathan Aragon
Vice-Chair, District V



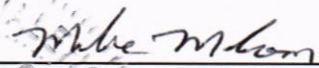
Troy Richardson
Commissioner, District II



David A Hyder
Commissioner, District III



Joseph Bizzell
Commissioner, District IV



Mike Milam, County Clerk





ASSET DISPOSAL / TRANSFER FORM

This form is to be used when an asset has been identified as surplus, obsolete, or worn out and is to be disposed of via sale, trade-in, or scrapped. (Disposal Committee Consensus required!)

Use also when an asset is loaned or donated to another governmental organization or to another department within Valencia County. (Does not require Disposal Committee consensus)

Section A – Departmental Staff Details: Please Print

Department's Asset Coordinator:

Department	Department Director	Last Name	First Name
Sheriff's Office	Denise Vigil	Noah,	Jeff

Section B – Asset Details (may attach alternative documents, as long as all information is included)

Short Description of Disposal or Transfer: Transfer vehicles to Belen PD

Transferring Asset from(Dept) Valencia County Sheriff's Office to (Dept) Belen Police Department

Asset Number, if known	Serial Number / Tag #	Asset Description	Asset Location	Asset had been assigned to: (may need to update HR file)	HR / IT approval	If Vehicle: Fleet Manager must sign off	Hard Drive Wiped (not just reformatted)* (Yes/No/NA)
see attached or fill in:							
	1FTEW1EFXGKF34046	2016 Ford F150 139115 Mileage Plate # G98677					N/A
	1GNSK3EC6FR533716	2015 Chevy Tahoe 128956 Mileage Plate # 94429G					N/A
							N/A
							N/A
							N/A
							N/A
							N/A
							N/A
							N/A

Section C – Disposal Committee members:

To be signed & dated at Disposal Committee Meeting:

Name of Member #1	Position	Signature	Date
Jeff Noah	Undersheriff	<i>[Signature]</i>	11/21/2022
Name of Member #2	Position	Signature	Date
Kevin Knight	Capital Assets	<i>[Signature]</i>	11/21/2022
Name of Member #3	Position	Signature	Date
<i>[Signature]</i>	BOE Admin	Candace Teague	11/21/22

Section D: To be filled out by Finance Department :

Name of Person Approving	Position	Signature	Date

Requires OSA approval? (Y/N) Unknowr Request sent: N/A Approval Received N/A Attach related documents

Requires DFA approval? (Y/N) Unknowr Request sent: N/A Approval Received N/A Attach related documents

Requires Commission approval? (Y/N) Yes Approval Received N/A Attach related documents

Attach Disposal results (ie proof of destruction, sales proceeds, other)

Original completed form to Asset Coordinator, Finance Department

Copy to Departmental Asset Committee Member

*State Statutes specific to computer equipment apply