



VALENCIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION No 2015-31  
DELEGATION OF AUTHORITY TO THE COUNTY MANAGER TO ENTER INTO  
CERTAIN CONTRACTS AND SETTLEMENT AGREEMENTS

**WHEREAS**, the Board of County Commissioners met in a regularly scheduled meeting on Wednesday, July 1, 2015 at 5:00 p.m. in the Valencia County Administration Building 444 Luna Avenue, Los Lunas, New Mexico 87031; and,

**WHEREAS**, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

**WHEREAS**, NMSA 1978 Section 4-38-19 (B) (1973) provides that, “[a] board of county commissioners may employ and set the salary of a county manager to conduct the business of the county, to serve as personnel officer, fiscal director, budget officer, property custodian and to act generally as the administrative assistant to the board, aiding and assisting it in the exercise of its duties and responsibilities;” and,

**WHEREAS**, effective May 20, 2015, the Board of County Commissioners appointed Adrienne Kozacek to serve as its duly appointed Interim County Manager; and,

**WHEREAS**, NMSA 1978 Section 13-1-125 (2007) exempts certain small purchases from the bidding requirements the Procurement Code so long as those purchase are made in compliance with regulations set forth by the County of Valencia; and,

**WHEREAS**, the Board of County Commissioners promulgated regulations which delineate the manner in which procurement of items of tangible personal property, services and construction are procured by the County with its adoption of Resolution 2005-68- Policy Number 401-01-4.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Valencia County:

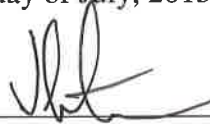
1. The authority to enter into contracts, for amounts of \$10,000.00 or less, for the procurement of items of tangible personal property, services and construction is delegated to Interim County Manager Adrienne Kozacek.
2. The authority to enter into legal settlement agreements for amounts of \$10,000.00 or less is delegated to Interim County Manager Adrienne Kozacek.

3. All procurement shall be made pursuant to Resolution 2005-68, or as replaced or amended, and the New Mexico Procurement Code NMSA 1978 Sections 13-1-28 *et. seq.*
4. To be effective, any contract or settlement agreement entered into pursuant to this resolution shall be signed by Adrienne Kozacek, Valencia County Interim Manager & Christina Card or Lisa Storey, Valencia County Interim Co-Finance Directors.
5. Any contract or settlement agreement entered into pursuant to this resolution shall be delivered for review to the Board at its next regular meeting after the date of execution.

**APPROVED, ADOPTED, AND PASSED** on this 1<sup>st</sup> day of July, 2015.



Charles D. Eaton  
Chairman, District IV



Jhonathan Aragon  
Vice-Chair, District V

Helen Y. Cole  
Commissioner, District I



Alicia Aguilar  
Commissioner, District II



David A. Hyder  
Commissioner, District III

