



**VALENCIA COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION NO. 2015- 53**

**DELEGATING AUTHORITY TO COUNTY MANAGER DANIEL P. MONETTE  
TO ENTER INTO CERTAIN CONTRACTS & SETTLEMENT AGREEMENTS  
AND TO  
ADMINISTER ALL MATTERS REGARDING GRANT AGREEMENTS APPROVED BY  
THE BOARD; TO PROCURE & EXECUTE ANY CONTRACT REQUIRED BY AN  
APPROVED GRANT AGREEMENT**

**WHEREAS**, the Valencia County Board of Commissioners met in a regular meeting, at the Valencia County Administration Building, 444 Luna Avenue, Los Lunas, New Mexico 87031 on Wednesday, October 21, 2015, at 5:00 p.m.; and,

**WHEREAS**, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

**WHEREAS**, NMSA 1978 Section 4-38-19 (B) (1973) provides that, “[a] board of county commissioners may employ and set the salary of a County Manager to conduct the business of the county, to serve as personnel officer, fiscal director, budget officer, property custodian and to act generally as the administrative assistant to the board, aiding and assisting it in the exercise of its duties and responsibilities; and,

**WHEREAS**, effective October 5, 2015, the Board of County Commissioners appointed Daniel P. Monette to serve as its duly appointed County Manager; and,

**WHEREAS**, NMSA 1978 Section 13-1-125 (2007) exempts certain small purchases from the bidding requirements the Procurement Code so long as those purchase are made in compliance with regulations set forth by the County of Valencia; and,

**WHEREAS**, the Board of County Commissioners promulgated regulations which delineate the manner in which procurement of items of tangible personal property, services and construction are procured by the County with its adoption of Resolution 2005-68- Policy Number 401-01-4; and,

**WHEREAS**, funds received through Federal, State and private grants secure financial resources for the County to provide necessary services to the County's inhabitants, without which the County would not otherwise be able to offer; and,

**WHEREAS**, in recognition of the importance of grant funding the County of Valencia employs a grant manager to write and locate grants for consideration by this Board; and,

**WHEREAS**, many grants require a grantee representative to be designated by the governing body and the Board has determined that it is in the Best interest of the County to designate County Manager Daniel P. Monette as its grantee representative; and,

**WHEREAS**, this Board has determined that it is in the best interest of the County to delegate authority to Manage Daniel P. Monette to approve certain contracts & settlements agreements and to administer all matters regarding grants approved by the Board of County Commissioner, the rights and obligations of which have been accepted in an open meeting, and to execute all sub-contracts as required by the Board approved grant agreements.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Valencia County that:

1. the authority to enter into contracts, for amounts of Ten-Thousand Dollars (\$10,000.00) or less, for the procurement of items of tangible personal property, services and construction is delegated to Manager Daniel P. Monette;
2. the authority to enter into legal settlement agreements for amounts of Ten-Thousand Dollars (\$10,000.00) or less is delegated to Manager Daniel P. Monette;
3. all procurement shall be made pursuant to Resolution 2005-68 and the New Mexico Procurement Code NMSA 1978 Sections 13-1-28 *et. seq.*;

**BE IT FURTHER RESOLVED**, by the Board of County Commissioners of Valencia County that:

1. County Manager, Daniel P. Monette is formally designated as the County grantee representative for all grant agreements approved by the Board.
2. the authority to administer all matters regarding Board approved grant agreement(s) and to procure and execute any necessary contract required by such grant agreement(s) is delegated to County Manager Daniel P. Monette.

**BE IT FURTHER RESOLVED** by the Board of County Commissioners of Valencia County that all contracts or agreements approved pursuant to this Resolution shall be secured and approved pursuant to County policy and NM Law and that any approved contract shall be reported to this Board at the next regular business meeting.

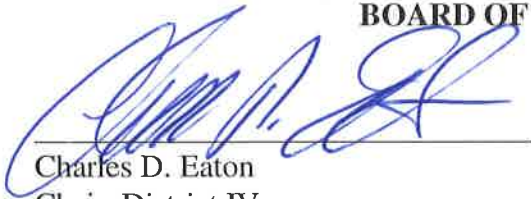
**BE IT FURTHER RESOLVED** by the Board of County Commissioners of Valencia County that to be effective, any contract or settlement agreement entered into pursuant to this resolution

shall be signed by County Manager Daniel P. Monette and Valencia County Finance Director Christina Card.

**BE IT FURTHER RESOLVED** by the Board of County Commissioners of Valencia County that all previous resolution delegating the authority described herein or are otherwise in conflict with this resolution are hereby repealed.

**APPROVED, ADOPTED, AND PASSED** on this 21<sup>th</sup> day of October, 2015.

**BOARD OF COUNTY COMMISSIONERS**



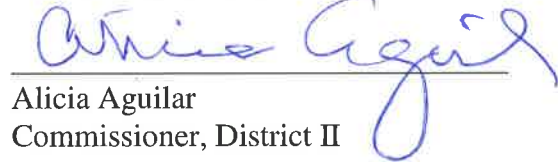
Charles D. Eaton  
Chair, District IV



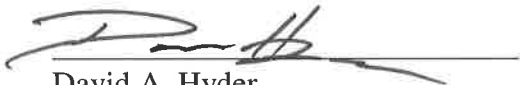
Jhonathan Aragon  
Vice-Chair, District V



Helen Y. Cole  
Commissioner, District I



Alicia Aguilar  
Commissioner, District II



David A. Hyder  
Commissioner, District III

Affest: \_\_\_\_\_  
Peggy Carabajal, County Clerk

